

22 February 2011

John Buckingham
QuantoPlus International, Ltd.
85 Tuesday Road
Omaha, Nebraska
99586 US

Dear Mr. Buckingham,

It was very enjoyable to speak with you about the sales executive position at Katex International, Ltd. The job, as you kindly described it, seems to be a strong match for my passion and skills. The creative approach to sales management that you presented confirmed my desire to work with you.

In addition to my enthusiasm, I will bring to the position strong interpersonal, writing skills, assertiveness and the ability to encourage others to work cooperatively. My business and marketing background will help me to work with all staff and provide me with an understanding of the channel development aspects of our work.

I understand your need for hardworking and intelligent sales executives. My detail orientation and organizational skills will help to free you to deal with larger issues. I neglected to mention during my interview that I had worked for two years as a sales manager assistant. This experience helped me understand what it takes to be a successful sales executive under strict and tight delivery schedules.

I appreciate the time you took to interview me and discuss the job. I am very interested in becoming part of your valuable team and look forward to hearing from you about the next steps with eagerness.

Yours sincerely,

Mohammed Abdulaziz